PROGRAM ADMISSIONS PROCESS & REQUIREMENTS

The radiography applicant must meet the following criteria to be considered for admission into the Bacone College Radiography Program.

Application Process:
Applicants may fill out and return an application any time during the year to meet one of the cohort start dates. Cohorts are to begin in August and January at the Tulsa Campus. **There is the possibility that the start dates may change, but applications will be accepted at any time.** The advisor will determine which start date the applicant can enter. It is the applicant's responsibility to ensure that the following documentation is returned to the Admissions Office. For questions contact Admissions at (888)682-5514.

- Selection of and treatment of students while in the program is non-discriminatory with respect to any legally protected status such as race, color, religion, gender, age, disability, national origin, religion, financial ability and any other protected class.

1. Complete application to Bacone College Radiologic Sciences, specifically for Radiography.

2. Submit ACT scores and/or all official copies of college transcripts.

3. Complete 8 hours of clinical observation and submit form found in packet.

4. Complete background check with the information provided in the packet.
   - **Note:** Applicants that have been convicted of a felony, been declared judicially incompetent, or have had a drug problem may not be permitted to take the certification examination and should discuss this with the radiologic science program faculty member upon application process.

5. Complete HESI pre-entrance examination.
   - The cost is $33.00 and must be paid by cash, check or money order at the start of the examination.
   - Applicants need to contact Shawn Dixon, Program Director, at (918)781-7317 to schedule an examination date.
   - A study guide is available to applicants at the Bacone College Betts Library for review or one may purchase the study guide at the applicant's expense.

Admissions Requirements:
All of the admissions requirements must be met for acceptance into the Radiography Program. If the requirements are not, it is then recommended the student enter the Pre-Radiography Program and re-apply the following year.

1. HESI pre-entrance examination consists of Math, Reading Comprehension, Vocabulary, Grammar, Biology, Chemistry, Anatomy & Physiology, and Physics. **A comprehensive score of 70% needs to be met with the Math, Reading Comprehension, Vocabulary, and Grammar sections.**
• The scores in science categories are not taken into account for the comprehensive score, but used as an assessment tool for enrollment purposes.
• If the applicant meets the minimum score and is accepted or enters the pre-radiography program, the student will receive a credit on their student accounts ledger.

2. Meet the Worker Characteristics of a Radiologic Technologist found in the packet.

3. Prerequisites of English Comp I & English Comp II need to be completed.

Admissions Process:
Once the application process and admissions requirements are completed:

1. Each applicant will have a completed application review sheet before being considered for admission to the program.

2. Class size varies each year according to the number of clinical sites available. Applicants will be granted admission until the class/cohorts is filled. An applicant can apply for either the August or January start dates. The selection of cohorts is based on completion of admissions file and the pre-entrance exam score; it is a first-come, first-serve basis.

3. Applicants will then be notified via letter and can be admitted with no conditions, conditions, alternate or if declined, enter the pre-radiography program. If conditions are to be met, these have to be completed within the first semester of the program.

4. If an applicant accepts, then the “Intent to Accept” letter must be returned with a signature.

5. If an applicant declines, then the alternate list will be accessed.

Criteria following acceptance into the program:
Once an individual has been accepted:

1. Individual needs to set up an appointment with Shawn Dixon, Program Director, at (918)781-7317 to schedule an advisement time for enrollment and review expectations of the program.

2. Complete the following requirements which are at the student's expense. All documentation is to be turned into Shawn Dixon, Program Director, prior to start of Radiography classes:
   • Physical (dated no more than 1 month before start date)
   • Hepatitis B vaccination series of three or waiver
   • MMR vaccinations series of two or positive titer
   • Varicella vaccination series of two or positive titer
   • Tetanus in last ten years or booster
   • Negative PPD skin test in last 12 months or chest x-ray documentation if positive
   • Negative 10 panel urine drug screen (dated no more than 1 month before start date)
   • CPR licensure: American Heart Association, Healthcare Provider ONLY. The radiography program will offer CPR classes or the student can seek outside sources.
   • Submit proof of health insurance or other medical coverage

(rev 12/19/13)
WORKER CHARACTERISTICS OF A RADILOGIC TECHNOLOGIST

The following are essential characteristics for any Radiologic Technologist as compiled from observations of a wide variety of job experiences.

♦ VISUAL ACUITY:
  ♦ Distinguish whether beam is perpendicular, horizontal or angled through center of anatomical area being x-rayed to center of film.
  ♦ Perform necessary radiography procedures that involve placement of needles, catheters, etc. into proper anatomical structures of patient.
  ♦ Read protocol for radiography procedures in the department.
  ♦ Perform data entry tasks using digital and computer terminals.
  ♦ Near-visual acuity and depth perception to examine exposed film for pertinent detail, and to take patient vital signs using devices such as: thermometer, sphygmomanometer, etc.
  ♦ Must be able to read units on a syringe.
  ♦ Must be able to work in dimly lit areas such as darkrooms and fluoroscopic rooms.

♦ HEARING ACUITY:
  ♦ Hearing must be sufficient to communicate with others.
  ♦ Distinguish phonetic sounds either mechanically transmitted or from conversation in order to perform film processing tasks and fluoroscopic procedures in light controlled areas.
  ♦ Hear and retain pertinent information to relay instructions.
  ♦ Hear and respond to patient questions and clinical history while processing a request.

♦ SPEAKING ABILITY:
  ♦ Speak clearly and loudly enough to be understood by a person in the radiology department, in surgery or on the phone.
  ♦ Good communication skills are also necessary to maintain good interpersonal relationships with patients and peers.

♦ DIGITAL DEXTERITY:
  ♦ Grasp and manipulate small objects required to perform job functions.
  ♦ Perceiving such attributes of objects/materials as size, shape, temperature, texture, movement or pulsation by receptors in the skin, particularly those of the finger tips.
  ♦ Operate a variety of x-ray equipment.
  ♦ Arms and hands or functional artificial limbs are essential to perform radiographic procedures and transfer patients.
  ♦ Legs and feet or functional artificial limbs are essential to maintain balance to accomplish required duties and transport patients.
PHYSICAL ABILITY:

- Walk or stand for about 80% of a normal workday.
- Maneuver through congested area(s) or unit(s) to perform positioning procedures and transport patients.
- Raise arm(s) while maintaining balance when positioning a patient, reaching over table, adjusting x-ray tube.
- Maneuver in stairways, hallways, control booths, and various inclines.
- Push/pull medical equipment and adjust x-ray tubes to standard focal film distance; transfer of patients to and from units.
- Weight must allow free movement within a small control booth, move quickly during patient emergencies; squeeze in small areas while performing portable radiographic procedures.

ADAPTIVE ABILITY:

- Complete tasks or job functions within deadlines.
- Complete required tasks/functions under stressful conditions.
- Track and complete multiple tasks at the same time.
- Perform independently with minimal supervision.
- Interact appropriately with diverse personalities.

*Any student whose health, after entering the program, changes his/her ability to meet the physical requirements of the program will be asked to withdraw from the program until the problem is corrected.
WORKER CHARACTERISTICS OF A RADIOLOGIC TECHNOLOGIST-VERIFICATION

I have received a copy of the Worker Characteristics for a Radiologic Technologist. I understand that these are typical standards that are expected of a radiographer in a typical work situation.

Please check the applicable response.

______ I am not able to meet the standards. Therefore, I ask that my name be withdrawn from the list of those to be considered for admission to the Radiography Program.

______ I am able to meet all of the standards except (list all) ____________________________________________

---------------------------------------------------------------------------------------------

I ask to be evaluated for this / these standard(s).

______ I am able to meet all of the standards, and want to be considered for admission to the Radiography Program.

____________________________________________________________________________________  __________
Signature                                      Date

(rev 12/11/12)
AUGUST PROGRAM CURRICULUM

The Radiography Program is a two-year (six-semester) consecutive program consisting of 44 credit hours of Radiography courses (didactic and clinical) and 26 credit hours of related general education courses, with a total credit hours of 70. Upon completion of the program, graduates receive an Associate of Applied Science (AAS) in Radiography, and are eligible to apply for the examination by the American Registry of Radiologic Technologists (ARRT). The sequencing are as follows:

**FIRST YEAR**

<table>
<thead>
<tr>
<th>Fall (August-December) Semester</th>
<th>Credit Hours</th>
<th>Day</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO2134 Anatomy &amp; Physiology I w/ Lab*</td>
<td>4</td>
<td>TWR-A</td>
</tr>
<tr>
<td>BIO2144 Anatomy &amp; Physiology II w/ Lab*</td>
<td>4</td>
<td>TWR-B</td>
</tr>
<tr>
<td>RAD1114 Imaging I w/ Lab</td>
<td>4</td>
<td>TW</td>
</tr>
<tr>
<td>RAD1101 Medical Terminology</td>
<td>1= 13 credit hours</td>
<td>T</td>
</tr>
</tbody>
</table>

**Spring (January-May) Semester**

<table>
<thead>
<tr>
<th></th>
<th>Credit Hours</th>
<th>Day</th>
</tr>
</thead>
<tbody>
<tr>
<td>REL1003 Introduction to Christianity</td>
<td>3</td>
<td>W</td>
</tr>
<tr>
<td>RAD1224 Imaging II w/ Lab</td>
<td>4</td>
<td>MF</td>
</tr>
<tr>
<td>RAD1222 Clinical I</td>
<td>2</td>
<td>TR</td>
</tr>
<tr>
<td>RAD1112 Introduction to Radiography</td>
<td>2</td>
<td>M</td>
</tr>
<tr>
<td>RAD1404 Radiation Protection</td>
<td>4= 15 credit hours</td>
<td>F</td>
</tr>
</tbody>
</table>

**Summer (June-July) Semester**

<table>
<thead>
<tr>
<th></th>
<th>Credit Hours</th>
<th>Day</th>
</tr>
</thead>
<tbody>
<tr>
<td>RAD1332 Clinical II</td>
<td>2</td>
<td>MT</td>
</tr>
<tr>
<td>RAD2222 Imaging III w/ Lab</td>
<td>2</td>
<td>W</td>
</tr>
<tr>
<td>RAD2212 Image Production &amp; Evaluation I OLB</td>
<td>2= 6 credit hours</td>
<td>R</td>
</tr>
</tbody>
</table>

**SECOND YEAR**

**Fall (August-December) Semester**

<table>
<thead>
<tr>
<th></th>
<th>Credit Hours</th>
<th>Day</th>
</tr>
</thead>
<tbody>
<tr>
<td>RAD1122 Patient Care &amp; Education</td>
<td>2</td>
<td>R</td>
</tr>
<tr>
<td>RAD2153 Clinical III</td>
<td>3</td>
<td>MWF</td>
</tr>
<tr>
<td>RAD2323 Image Production &amp; Evaluation II</td>
<td>3</td>
<td>T</td>
</tr>
<tr>
<td>RAD2112 Radiation Physics</td>
<td>2</td>
<td>R</td>
</tr>
<tr>
<td>MTH0223 Intermediate Algebra</td>
<td>3= 13 credit hours</td>
<td>T</td>
</tr>
</tbody>
</table>

**Spring (January-May) Semester**

<table>
<thead>
<tr>
<th></th>
<th>Credit Hours</th>
<th>Day</th>
</tr>
</thead>
<tbody>
<tr>
<td>RAD2252 Clinical IV</td>
<td>2</td>
<td>TR</td>
</tr>
<tr>
<td>RAD2332 Digital Imaging</td>
<td>2</td>
<td>M</td>
</tr>
<tr>
<td>RAD2302 Radiography Seminar</td>
<td>2</td>
<td>W</td>
</tr>
<tr>
<td>AIS1103 Introduction to American Indian Studies</td>
<td>3</td>
<td>M</td>
</tr>
<tr>
<td>SPC1713 Speaking &amp; Thinking Critically</td>
<td>3= 12 credit hours</td>
<td>W</td>
</tr>
</tbody>
</table>

**Summer (June-July) Semester**

<table>
<thead>
<tr>
<th></th>
<th>Credit Hours</th>
<th>Day</th>
</tr>
</thead>
<tbody>
<tr>
<td>RAD2362 Clinical V</td>
<td>2</td>
<td>MTW</td>
</tr>
<tr>
<td>RAD2203 General Registry Seminar OLB</td>
<td>3= 5 credit hours</td>
<td>R</td>
</tr>
</tbody>
</table>

**TOTAL CREDIT HOURS WITH PREREQUISITES= 70**

*Prerequisites for the program ENG1113, ENG1213
**Minimum ACT of 24 in Science or Human Biology required
***Minimum ACT of 19 in Math or Intermediate Algebra required (rev 01/15/13)
rev.12/19/2013
JANUARY PROGRAM CURRICULUM

The Radiography Program is a two-year (six-semester) consecutive program consisting of 44 credit hours of Radiography courses (didactic and clinical) and 26 credit hours of related general education courses, with a total credit hours of 70. Upon completion of the program, graduates receive an Associate of Applied Science (AAS) in Radiography, and are eligible to apply for the examination by the American Registry of Radiologic Technologists (ARRT). The sequencing are as follows:

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<td>TWR-A</td>
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<td>RAD1114 Imaging I w/ Lab</td>
<td>4</td>
<td>TW</td>
</tr>
<tr>
<td>RAD1101 Medical Terminology</td>
<td>1= 13 credit hours</td>
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<table>
<thead>
<tr>
<th>Summer (June-July) Semester</th>
<th>Credit Hours</th>
<th>Day</th>
</tr>
</thead>
<tbody>
<tr>
<td>RAD1224 Imaging II w/ Lab</td>
<td>4</td>
<td>M</td>
</tr>
<tr>
<td>RAD1222 Clinical I</td>
<td>2</td>
<td>WR</td>
</tr>
<tr>
<td>RAD1112 Introduction to Radiography</td>
<td>2= 8 credit hours</td>
<td>T</td>
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</tbody>
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<thead>
<tr>
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<th>Credit Hours</th>
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</tr>
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<td>TR</td>
</tr>
<tr>
<td>RAD2222 Imaging III w/ Lab</td>
<td>2</td>
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</tr>
<tr>
<td>RAD2212 Image Production &amp; Evaluation I OLB</td>
<td>2</td>
<td>W</td>
</tr>
<tr>
<td>RAD1404 Radiation Protection</td>
<td>4</td>
<td>F</td>
</tr>
<tr>
<td>REL1003 Introduction to Christianity</td>
<td>3= 13 credit hours</td>
<td>W</td>
</tr>
</tbody>
</table>

### SECOND YEAR

<table>
<thead>
<tr>
<th>Spring (January-May) Semester</th>
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<td>MWF</td>
</tr>
<tr>
<td>RAD2323 Image Production &amp; Evaluation II</td>
<td>3</td>
<td>T</td>
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</table>

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<td>TWR</td>
</tr>
<tr>
<td>RAD2332 Digital Imaging</td>
<td>2</td>
<td>M</td>
</tr>
<tr>
<td>RAD2302 Radiography Seminar</td>
<td>2= 6 credit hours</td>
<td>M</td>
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</tbody>
</table>

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<th>Fall (August-December) Semester</th>
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<td>TR</td>
</tr>
<tr>
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<td>3</td>
<td>MW</td>
</tr>
<tr>
<td>AIS1103 Introduction to American Indian Studies</td>
<td>3</td>
<td>M</td>
</tr>
<tr>
<td>SPC1713 Speaking &amp; Thinking Critically</td>
<td>3= 11 credit hours</td>
<td>W</td>
</tr>
</tbody>
</table>

**TOTAL CREDIT HOURS WITH PREREQUISITES= 70**

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**Minimum ACT of 24 in Science or Human Biology required
***Minimum ACT of 19 in Math or Intermediate Algebra required (rev 01/15/13)
rev.12/19/2013
ESTIMATED PROGRAM COST SHEET

Tuition and Fees:
Summer Tuition.................................................................$335/credit hour
Summer Fees.................................................................$680.00/semester
Fall/Spring Tuition...............................................................$5,675/semester (12-17 CR hrs)
Fall/Spring Fees.................................................................$1,350/semester

Books/Laptop: (Expenses are responsibility of student)
Books.......................................................................................$800.00/year
Laptop.....................................................................................$600.00

Course Material Fees: (Expenses are figured in with fees)
Trajeysys: clinical tracking system (attached to RAD 1222)..............$150.00
Lab Supplies (attached to RAD 1114)...........................................$20.00
Liability Insurance (attached to RAD 1332 & RAD 2252, $25/each)....$50.00
Energized Lab (attached to RAD 1332 & RAD 2252, $40/each).........$80.00
Film Badge Service (attached to RAD 1332 & RAD 2252, $60/each)....$120.00
O.S.R.T Convention (membership, registration, and hotel attached to
RAD 1332 & 2362, $160.00/each)..............................................$320.00
Corectec: registry review (attached to RAD 2302).........................$80.00
HESI: exit exam (attached to RAD 2203).......................................$110.00
Pinning: pins (attached to RAD 2362)...........................................$50.00

Uniforms and Supplies: (Expenses are responsibility of student)
Scrub Uniforms per year (3).....................................................$150.00
Scrub Logo Patch.................................................................$8.00 each
White or Black Leather Shoes per year (1)....................................$100.00
Lab Coat..................................................................................$35.00
Watch with second hand............................................................$35.00
Lead Marker sets (2)..............................................................$80.00
Polo Shirt ...............................................................................$20.00

Miscellaneous Fees: (Expenses are responsibility of student)
B.S.S.R. Membership (annual)....................................................$10.00
Lambda Nu (if applicable)(one time fee)......................................$40.00
Phi Theta Kappa (if applicable)(one time fee)...............................$60.00
Alpha Chi (if applicable)(one time fee).......................................$60.00

Graduation Fees: (Expenses are responsibility of student)
ARRT Registry/Certification Exam.............................................$200.00
Application for Graduation.......................................................$75.00

(rev 12/19/13)
RADIOGRAPHY PROGRAM APPLICATION (rev12/12/12)

Name: __________________________ Date: __________________________

Last ______ First ______ Maiden/Previous Married Name

Mailing Address: __________________________________________________________

Street ______ City ______ County ______ State ______ Zip ______

Telephone: __________________________ Date of Birth: __________________________ Gender: __________________________

Optional:
Ethnicity: __________________________ Tribe: (If American Indian/Alaskan Native)

Marital Status (Circle One): S M W D Your Occupation: __________________________

Date of High School Graduation (or the equivalent): __________________________

Colleges and/or Vocational Schools Attended: __________________________
(Official transcripts from all colleges attended are to be submitted to Office of Admissions)

If you feel that your scholastic performance to date is not a true indication of your ability, explain:

________________________________________________________________________

________________________________________________________________________

Who referred you to the Radiography Program?
Parent ______ Counselor ______ Teacher ______ Bacone College Recruiter ______ Bacone College Student ______
Alumni ______ Media ______ Other (Indicate) ______

Health Related Experience:

________________________________________________________________________

________________________________________________________________________

On-Campus or Off-Campus (Circle One): If Off-Campus, from where? __________________________

Why do you wish to become a radiologic technologist and pursue an Associate of Applied Science?

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

Why did you select Bacone's Radiography Program?

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________
RADIOGRAPHY CLINICAL OBSERVATION

An 8 hour radiography clinical observation experience is a requirement of the application process. This experience must be done in a radiology department, preferably in a hospital setting. The purpose of this requirement is to give the applicant a realistic idea of the role of the radiographer.

1. Choose a clinical site from the choices provided. Other clinical facilities may be used, but applicant will need prior approval from Shawn Dixon, Program Director, at (918)781-7317. You may do more than 8 hours observation and you may choose to break the 8 hours down between different clinical sites.

2. Call the clinical affiliate contact person listed and make an appointment for the radiography clinical observation. This must be done in advance.

3. Dress appropriately, professional, neat and clean. Appropriate attire would consist of slacks with nice shirt; jeans are not acceptable. Shoes should be clean and comfortable.

4. Arrive at the clinical facility early and report to the contact person.

5. Confidentiality of patient information is of utmost importance. Information regarding individuals' names and/or treatment, must not be discussed in any manner.

6. After completion of the radiography clinical observation, the applicant should have the appropriate observation form completed by the contact person or a registered technologist and then submit to the admissions department at Bacone College.

<table>
<thead>
<tr>
<th>Clinical Affiliate</th>
<th>Location</th>
<th>Contact Person</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ernest Childers VA Outpatient Clinic-Tulsa</td>
<td>9322 E. 41st Street Tulsa, OK 74145</td>
<td>Marcus Vestal</td>
<td>(918)628-2500 Ext. 2521</td>
</tr>
<tr>
<td>Holdenville General Hospital</td>
<td>100 McDougal Drive Holdenville, OK 74848</td>
<td>Lindsay Howard</td>
<td>(405)379-4213</td>
</tr>
<tr>
<td>Integris Grove Hospital</td>
<td>1001 E. 18th Street Grove, OK 74344</td>
<td>Kambie Delmont</td>
<td>(918)787-3720</td>
</tr>
<tr>
<td>Jack C. Montgomery VA Medical Center</td>
<td>1011 Honor Heights Dr. Muskogee, OK 74401</td>
<td>David Wilcox</td>
<td>(918)577-3297</td>
</tr>
<tr>
<td>Muskogee Bone and Joint Clinic</td>
<td>209 S. 36th Street Muskogee, OK 74401</td>
<td>Maureen Arnold</td>
<td>(918)682-7717</td>
</tr>
<tr>
<td>Tahlequah City Hospital</td>
<td>1400 E. Downing Tahlequah, OK 74465</td>
<td>Sharon Smith</td>
<td>(918)456-0641 Ext. 2494</td>
</tr>
</tbody>
</table>

(rev 09/13/13)
RADIOGRAPHY CLINICAL OBSERVATION-VERIFICATION

Applicant: ___________________________ Date observed: __________

Clinical observation site: ___________________________ Number of hours observed: __________

What exams did you observe? You should observe a wide variety of exams and modalities, if possible. It is recommended that you observe a contrast study, such as a UGI or BE, if available.

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

What did you like most about your observation?

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

What did you dislike most about your observation?

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Describe your feelings about the field of radiography. Have they changed since your observation? Why or why not?

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

For radiographer use only:

<table>
<thead>
<tr>
<th>Please score the applicant appropriately in the areas below:</th>
<th>Needs improvement</th>
<th>Average</th>
<th>Above average</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attitude</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Interest</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Initiative</td>
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<td></td>
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<tr>
<td>Professional appearance</td>
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<td></td>
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<tr>
<td>Communication skills</td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Adaptability</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Additional Comments:

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Radiographer’s signature: ___________________________ Date: ___________________________ (rev 12/11/12)
RADIOGRAPHY PROGRAM APPLICATION REVIEW

Each applicant to the radiography program will be reviewed according to the following criteria and receive points for meeting the criteria. Points will then be totaled and applications ranked accordingly. Applications are reviewed on a first-come, first-serve basis but those marked as pre-radiography majors may have precedence over other applicants.

For Radiography use only:

**Applicant Name:** __________________________  **Date:** ______________

### #1: HESI Pre-Entrace Exam

<table>
<thead>
<tr>
<th><strong>Math, Reading Comprehension, Grammar, Vocabulary</strong></th>
<th>90-100</th>
<th>80-89</th>
<th>70-79</th>
<th>3</th>
<th>2</th>
<th>1</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Biology, Chemistry, Anatomy &amp; Physiology, Physics</strong></td>
<td>90-100</td>
<td>80-89</td>
<td>70-79</td>
<td>Notes:</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### #2: ACT

| **ACT** | 27 or better | 24-26 | 20-23 | 3 | 2 | 1 |

### #3: GPA

**Cumulative GPA**

*Anatomy & Physiology courses do not count if older than 5 years.*

<table>
<thead>
<tr>
<th><strong>Total GPA:</strong></th>
<th>3.50-4.00</th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Conditions:</strong></td>
<td>3.00-3.49</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>2.60-2.99</td>
<td>1</td>
</tr>
</tbody>
</table>

| **Bacone Pre-Radiography Student** | 2 |
| **Current Bacone Student** | 1 |

**Total Score:** ______________

**Suggested Placement:** Cohort #___ / Pre-Rad / Other

**Admission file complete:** yes / no

**Signatures of Faculty Involved & Dated:**

______________________________

______________________________

(rev 12/19/13)
STUDENT INSTRUCTIONS FOR BACONE COLLEGE – HEALTH SCIENCES

About CertifiedBackground.com

CertifiedBackground.com is a service that allows students to order their own background checks online. Information collected through CertifiedBackground.com is secure, tamper-proof and kept confidential. The services performed are based on guidelines provided by your school, so you know you will receive all the information you need from one source. Your results will be posted on the CertifiedBackground.com website where the student, as well as the school, can view them.

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- Required Personal Information
  - In addition to entering your full name and date of birth, you will be asked for your social security number, current address, phone number and email address.

- Payment Information
  - At the end of the online order process, you will be prompted to enter your Visa or Mastercard Information. Money orders are also accepted but will result in a $10 fee and an additional turnaround time.

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After placing your order on CertifiedBackground.com, you will receive a confirmation email that will contain the password needed to access your results and view any missing information required to process your order.

Go to: www.CertifiedBackground.com, enter the password provided, then click “View”. On the next screen, enter the last 4 digits of your social security number to access your information.

Although 95% of background check results are completed within 3-5 business days, some results may take longer. To see your order status, return to CertifiedBackground.com with your password. Your order will show as “In Process” until it has been completed in its entirety. Your school’s administrator can also securely view your results online with their unique username and password.

If you have any additional questions, please contact Certified Background Student Support at (888) 666-7788 Ext. 1 or email: customerservice@certifiedbackground.com.