BACONE COLLEGE RESIDENCE HALL AGREEMENT

Fall _______ – Summer _______

This agreement is for: (check all that apply)

[ ] Fall  [ ] Spring  [ ] Summer 1st session  [ ] Summer 2nd session  [ ] Summer both sessions

1. All freshmen or sophomore students, all students who receive an athletic scholarship, all international students, and all students who receive an academic scholarship for 50% or more are required to live in the residence halls. Students must request a waiver from the Director of Housing if they want to live off campus.

2. If I request and receive a single room, I agree to pay the additional charge of $500.00 per semester. If I request a room change, I will be charged an additional relocation fee of $50.00 for each room change. Students who move themselves without notifying the Housing office will be subject to a minimum $200.00 combined fine, plus the cost or replacement keys.

3. Bacone College has the right to reassign or adjust occupancy of rooms. Bacone College has the right to cancel or change any room assignment in the interest of other residents and maintain study conditions, rules and regulations, health, sanitation and safety. Rooms may be entered for inspection, cleaning, repair and maintenance. Rooms may also be entered in the event of an emergency.

4. Room and board is furnished under this contract. All students living in residence halls during the Fall and Spring Semesters must participate in the food service plan at one of the levels offered. Dining service is available Monday - Friday during the days the college is in session.

5. I understand that room and board charges cover only those days the college is in session. Residence halls are closed during Thanksgiving, Christmas and Spring breaks and other posted days. I understand that during these specified college closings, there are no meals served and I must make arrangements for meals. The dates for campus closings are posted in the Master Calendar, which is located at www.bacone.edu. I understand that if I stay on campus during a break, I will be charged an additional fee for the days that I am in the residence hall or whatever other facility that the college places me in.

6. In the event that I move out of the residence halls, withdraw from college or am removed from the residence hall, before the end of the semester, charges and refunds will be made in accordance with the Bacone College Refund Policy (refer to the College Catalog).

7. I agree that if I am required to vacate the residence hall because of disciplinary or academic actions, I must do so within 24 hours and I am responsible for the remainder of the contract. In extreme situations, immediate removal from the residence halls may be required.
8. I understand that I am allowed to have the following in my dorm room: a compact microwave, refrigerator, TV, VCR/DVD player, stereo, and coffee pot in my room. Please remember that volume of entertainment devices must be kept at a low level, conducive to study and rest. Sound equipment that disturbs the privacy of other residents may be removed at the discretion of the Housing staff.

9. Items Not Allowed: Because the following items are considered to be fire hazards, they are not allowed in the residence halls: toaster ovens, hot plates, halogen lamps, deep fat fryers, George Foreman grills, waffle makers, sandwich makers, etc. Candles and incense are also not permitted. No heat producing devises are to be affixed to the wall or other combustible surface by order of the Fire Department. (This includes strands of lights). Power strips with surge protectors are encouraged and allowed. Three way plugs and extension cords are not allowed. If any of these items are found in a room, they will be confiscated and a fine will be issued.

10. Fire alarms are provided for your protection. Be sure and locate the Pull Station nearest your room and be familiar with the closest Fire Exit in the event you must use it. Federal and state laws prohibit the unwarranted pulling of fire alarms. Students who do so are subject to a significant fine from the College, possible suspension and further prosecution under local or state statutes.

11. All furnishing in your room are provided to assist you in your College life and studies. Please assist the College in maintaining it in the best possible condition. Damage to furniture, buildings or other property of the College will be charged to the responsible student at a cost determined by the College. If damage occurs within a residence hall, and no student accepts responsibility, all residents will be charged for the repair costs. All damages should be reported to the Housing Office as soon as possible.

12. Wall decorations are permitted and should be hung with care. Verify with your respective Housing manager on the approved methods that may be used for properly hanging your wall decorations. Occupants will be charged for cleaning, repairing and repainting if required.

13. Upon check-in, you are responsible for completing a room checklist with a member of the Housing staff. Rooms must be left clean upon checkout for vacation and at the end of the academic year. Damage and cleaning charges may be assessed, if necessary. Students must also turn in their dorm keys and ID card when they check out of their rooms. Upon checkout, you are responsible for completing a checkout form and a member of the Housing staff has made the final inspection of the room. Students must also turn in their dorm keys and ID card when they check out of their rooms. Failure to do so will result in a $100.00 improper check out fine, and $50.00 charge per room key. Fines can still be assessed two weeks following the close of school.

14. I agree to attend all required residence hall meetings. It is my responsibility to notify my Housing Manager or Student Assistant Manager if I am unable to attend the meeting. If I choose to miss a meeting I may be assigned community service or a fine.
15. All rooms are furnished with single beds, dressers, desks, and chairs for each resident. The resident is responsible to bring sheets, blankets, towels, washcloths, pillowcases, and pillows. All furnishing provided by the college must remain in the room at the location where they are located during move-in. Residents of the Conference Center and New Dorms are also responsible to provide shower curtains for their pod.

16. Quiet hours are from 10:00 p.m. to 8:00 a.m. in all the halls. All entry doors are locked 24 hours a day.

17. Visitation is allowed in all residence halls; however, I am responsible for getting my visitors out of the residence halls on time. Multiple violations may result in the loss of visitation privileges. Students planning to be away should leave emergency information with their Housing manager.

18. In the event of tornado, fire, or other emergency situation, I agree that I will immediately activate the evacuation plan for my assigned residence hall and to follow instruction of College personnel to maintain my safety as well as the safety of others.

19. I understand that any unpaid balance at the end of the semester will result in a “hold” on my academic record, denial of enrollment for the following semester and/or removal from the residence hall.

20. I understand that additional information is listed in the Student Handbook and Residence Life Handbook that is available at http://www.bacone.edu/student-life.html.

________________________________________  _______________________
Resident Signature                                Date

________________________________________  _______________________
Parent or Guardian Signature                     Date
If under 18 years of age