

BACONE COLLEGE HOUSING EXEMPTION APPLICATION

Name: _____

Street Address: _____ City: _____ State: _____ Zip: _____

D.O.B: _____ Home Phone: _____ Cell Phone: _____

Email Address _____

Father's Name: _____

Home Number: _____ Business Number: _____

Mother's Name: _____

Home Number: _____ Business Number: _____

Application for: (**check all that apply**) School Year: 20 _____ -20 _____

Semester: [] Fall [] Spring [] Summer – Session 1 [] 2 [] 3 []

Status: [] New Student [] Returning Student [] Athlete If and athlete, what sport _____

Classification [] Freshman [] Sophomore [] Junior [] Senior

Gender: [] Male [] Female

The breakdown on the cost of student housing can be found in the “Bacone College Catalog” under *Financial Information* at www.bacone.edu

In signing this form, I am stating that I have filled out the above information accurately and truthfully. I understand that Bacone College and its facilities are alcohol, drug, and tobacco free. I also understand that if I complete the exemption form on the back and it is denied, I will be enrolled automatically into student housing and assigned a room.

Students Signature

Date

An exception to the housing policy may be granted if you meet the criteria listed on the backside of this page. All applications for exemption must be presented to and approved by the Director of Housing. Proof of marriage, birth certificate of child, custody documents for a child, driver's license or utility bill may be requested to show just cause for an exemption to be approved. All exemption applications will be answered by mail within 48 hours of receipt by the Director of Housing.

Bacone College requires the following students to live in student housing:

- 1. All freshman / sophomore students
- 2. All students who receive an athletic scholarship
- 3. All students who receive 50% or more academic scholarship
- 4. All international students

EXEMPTION CRITERIA

(Check all that apply)

- Living w / parents within 50 mile radius of Bacone
- Over age 22 on Jan 1st of this year
- Living w / spouse
- Custodial parent of a child

In the space provided, please list the reasons for your exemption request and any applicable items showing proof for your exemption. (i.e., marriage license, birth certificate of child, custody documents for a child or utility bill AND letter from parents from address)

- ! Street address (911 address) while attending Bacone : _____
- ! Name of persons residing with you at this address: _____
- ! Their relationship to you: _____

In signing this exemption form, I am stating that I have filled out the above information accurately and truthfully. I understand that I am not automatically exempt from Bacone College’s residency requirement. I understand that written notification will be received whether or not my request has been approved or denied. I also understand that if I have already signed a contract and am now trying to move out of on-campus housing, this form does not release me from any amount due, nor does it release me from the contract cancellation fee clarified in the cancellation section of my residence hall contract.

 Students Signature Date

Please return this form to: Bacone College, Attn: Director of Housing, 2299 Old Bacone, Rd., Muskogee, OK 74403-1597

FOR OFFICE USE ONLY: Approved Denied

Director of Housing _____

Comments _____ Date: _____

1st Appeal Approved Denied

Comments _____ Date: _____

2nd Appeal Approved Denied

Comments _____ Date: _____

Date this letter was sent to the student:

 Initial Letter After 1st Appeal After 2nd Appeal