

# BACONE COLLEGE

## Exemption Request Form

Bacone College requires all incoming freshmen and sophomores; students who receive athletic scholarships; academic scholarships of 50% or more; and all international students to live in the residence halls. You will receive written notification, from Student Housing, whether your request for exemption has been approved or denied.

**The exemption must be requested each semester. If a student fails to request an exemption or the request is denied, the student will be billed for applicable charges pertaining to resident housing for that semester.**

I will be: \_\_\_\_\_ Freshman \_\_\_\_\_ Sophomore \_\_\_\_\_ Junior or Senior

I will receive: \_\_\_\_\_ Athletic scholarship \_\_\_\_\_ Academic scholarship (50% or more) \_\_\_\_\_ No scholarship

***Please type or print.***

Student's full name \_\_\_\_\_ SS# \_\_\_\_\_

Current address \_\_\_\_\_

Current Telephone (\_\_\_\_\_) \_\_\_\_\_ Date of Birth \_\_\_\_\_

Semester Hours: \_\_\_\_\_ Check if new student \_\_\_\_\_

Please indicate the semester for which exemption is being requested: [ ] Summer 20\_\_\_\_ [ ] Fall 20\_\_\_\_ [ ] Spring 20\_\_\_\_

### **Exemption Request**

In the space provided, please provide the reason for your exemption request: All requests should show any applicable proof, to assist in the processing of your request. (use separate sheet if necessary)

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Anticipated address while attending Bacone College \_\_\_\_\_

Name of person you will be residing with \_\_\_\_\_

Relationship to you \_\_\_\_\_

In signing this Exemption Form I understand that I am **NOT** automatically exempt from Bacone College's residency requirement. I understand that written notification will be received whether or not my request has been approved or denied. I also understand that if I have already signed a contract and am now trying to move out of on-campus housing, this form does **NOT** release me from any amount due printed in the cancellation section of my residence hall contract, or from any contract cancellation fees.

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent's Signature (if under 21) \_\_\_\_\_ Date \_\_\_\_\_

### ***Please return to:***

Housing Director, Bacone College, 2299 Old Bacone Road, Muskogee, OK 74403-1597

Phone: (918) 781-7215

**For Office use only**

**Approved**

**Denied**

If applicable, Vice President and Dean of Faculty \_\_\_\_\_ Date \_\_\_\_\_

Comment \_\_\_\_\_

If applicable, Athletic Director \_\_\_\_\_ Date \_\_\_\_\_

Comment \_\_\_\_\_

Housing Director \_\_\_\_\_ Date \_\_\_\_\_